

POST-JOB REVIEW CHECKLIST

Work Control Document/Procedure # _____

Post-Job Date: _____

Additional Comments:

Post-Job Review Checklist

Adequate (v)	N/A (v)	Change Req'd (v)	Description
			Verification that paperwork is accurately completed.
			Review applicable procedure(s)/document(s) with participants (discuss usability/quality issues)
			Discuss unexpected outcomes encountered and actions taken.
			Discuss adequacy of training (is additional training required?).
			Review adequacy of hazard identification and associated controls
			Review RWP requirements (include any unexpected radiological conditions encountered, and required RWP changes).
			Review special considerations (include any unexpected plant conditions and work sequencing issues)
			Review adequacy of tools/resources.
			All waste disposed of properly (e.g. PCB, DAW, hazardous/RCRA, sanitary, universal, recyclable, etc.).
			Discuss abnormal/emergency or other upset conditions and any injuries.
			Discuss hazardous energy control (review LOTO enhancement opportunities)
			Review documentation/data collection issues
			Identify Lessons Learned for future reference
			Was a Problem Report(s) submitted for any issues? PR# _____
			Complete attendance sheet

Performed by: _____

Date: _____

Feedback/Comments: